



## Preparing for Group Conference

Complete the following steps before your group meets with the teacher for your group conference.

- 1 Create a project plan that includes the following parts:
  - A list of tasks that must be accomplished
  - A list of who is responsible for each task
  - Due dates for when tasks will be completed
  - Materials and equipment you will need to finish the project
  - People who can help you do your best work
- 2 Your group goals for working together based on the collaborative self-assessments you completed before the project

Name	Goal

- 3 Answer the following questions as a group:

- What have you accomplished so far? Be specific about the tasks you completed and how you are doing on tasks you are still working on.

Task	Status

- What problems have you had and how did you solved them?

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- What have you learned about plants?

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- What have you learned about geography?

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- What have you learned about completing a project?

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- What questions do you have?

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